



**2024-2025
NORTH BAY SKATING CLUB
NOMINATION FORM**

This form is to be completed by all eligible individuals who are interested in being nominated for election to the NBSC Board of Directors.

In accordance with NBSC By-laws, the Board shall consist of a minimum of three directors and maximum of nine directors consisting of at least a President, Secretary, and Treasurer.

The following positions are available for election in 2024 - each for a two-year term:

- Five Directors

Name:	
Address:	
Email:	
Telephone:	

DECLARATION; I consent to let my name stand for election to the NBSC Board of Directors at the AGM.

Nominee Signature _____ Date _____

Witness Signature _____ Date _____

Note: Applications that do not include all required supporting documents will not be considered. The applications of all eligible nominees for election to the NBSC Board will be provided in a report to the voting membership prior to the AGM.

Note: As per NBSC By-laws, nominations will not be accepted from the floor at the AGM.

Please return this form and supporting documents via email to: nbscnominations@gmail.com

Nomination Application Process

Eligible NBSC members are invited to submit nominations for consideration to available director positions.

Eligibility Criteria: In accordance with the NBSC By-Laws, any person meeting the following eligibility criteria may apply for nomination:

- a) Be eighteen (18) years of age or older;
- b) Not have been found under the *Substitute Decisions Act*, 1992 or under the *Mental Health Act* to be incapable of managing property;
- c) Not have been found to be incapable by any court in Canada or elsewhere;
- d) Not have the status of bankrupt;
- e) Not in the same immediate family as another Director;
- f) Be a member in good standing

Each member interested in standing for election to the NBSC Board is required to submit the nomination form and supporting documents as listed below. The form must be witnessed and signed by another club member in good standing who is not a relative or immediate family member.

Supporting Documents:

- a) A current biography including education, career and volunteer experience (not to exceed 500 words); and
- b) Experience/competencies relevant to the NBSC Board of Directors (not to exceed 500 words); and
- c) A statement of interest within the NBSC Board of Directors providing rationale as to why the candidate is interested in serving on the NBSC Board of Directors (not to exceed 250 words). Candidates should highlight how their skills and experiences align with and support NBSC.

Although it is not expected that members interested in holding a director position possess a full complement of experience/competencies, the NBSC has identified qualifications and core competencies of interest that should be referenced. These include:

Governance: (Sport, Not-for Profit Organizations)

Board experience
Committee experience
Policy development and management

Administration:

Finance and accounting
Legal
Information technology/management
Human resource management

Marketing/Communication:

Experience developing partnerships with external partners
Public relations/media

Strategic:

Strategic planning and reporting
Fundraising/sponsorship Experience

Club experience
Skate Canada/Skate Ontario experience

General Competencies:

Leader/motivator
Effective communicator
Conflict resolution skills
Effective teamwork and interpersonal dynamics
Critical thinking and decision making

Applications that are incomplete will not be considered. The applications of all eligible nominees for election to the NBSC Board will be provided in a report to the voting membership prior to the AGM.